

**ACTIONS**  
**REGULAR MEETING OF THE BOARD OF DIRECTORS**  
**JULY 14, 2009 – 7:00 P.M.**  
**LINCOLN CENTER HEARING ROOM**

**SECOND MEETING OF THE MONTH**

**PRESENT:** Mayor Spadaccini, Deputy Mayor Peak, Secretary Pelletier, Directors Tweedie, Beckman, Zingler, O’Neill, and Kissmann

**ALSO:** General Manager Shanley and Town Attorney Naab

**ABSENT:** Director Farina

**EXECUTIVE SESSION – 6:30 P.M.**

The Board went into Executive Session at 6:30 p.m. to discuss Real Estate Negotiations and concluded at 6:50 p.m. Present were Mayor Spadaccini, Secretary Pelletier, Directors Tweedie, Beckman, Zingler, O’Neill, and Kissmann, General Manager Shanley, and Town Attorney Naab. No votes were taken.

**7. MEETING CALLED TO ORDER.**

The meeting was called to order at 7:08 p.m. All in attendance participated in the Pledge of Allegiance to the Flag, led by Mayor Spadaccini.

**9. ADOPTION OF MINUTES OF PREVIOUS MEETING.**

- #311-09 A. **ADOPTED** - Actions, June 2, 2009 – Regular Meeting
- #312-09 B. **ADOPTED** - Minutes, June 2, 2009 – Regular Meeting
- #313-09 C. **ADOPTED** - Actions, June 9, 2009 – Regular Meeting
- #314-09 D. **ADOPTED** - Minutes, June 9, 2009 – Regular Meeting
- #315-09 E. **ADOPTED** - Minutes, June 23, 2009 – Policy Briefing Meeting

**Pelletier/Kissmann**

**Eight Voted in Favor**

**14. ACTION ON ITEMS OF PUBLIC HEARING.**

- #316-09 3F. 1. **APPROPRIATED** - Appropriation to Community Development Block Grant Program Year 19 (October 1, 2009 - September 30, 2010) ..... \$766,533 to be financed by a Federal Grant (\$666,533) and reprogrammed funds (\$100,000) and an additional \$95,652 in contingency for possible reprogramming.

**Pelletier/Tweedie**

**Eight Voted in Favor**

- #317-09 2. **ADOPTED** - Adoption of Annual Action Plan for Year 19 (October 1, 2009-September 30, 2010)

**Pelletier/Beckman**

**Eight Voted in Favor**

**15. UNFINISHED BUSINESS.**

- #318-09 A. **TABLED** - Appointment of a member (R) to the Cheney Hall Commission, with a term expiring November 2011, to fill the vacancy left by John Cunnane.

**Pelletier/Tweedie**

**Eight Voted in Favor**

- #319-09 C. **REMOVED** - Discussion: Town-wide tag sale.

**Pelletier/Beckman**

**Eight Voted in Favor**

**RECESS.**

- #320-09 The Board of Directors took a brief recess at 8:56 p.m. and returned at 9:10 p.m.

**Pelletier/Beckman**

**Eight Voted in Favor**

- D. Resolution directing staff to develop a concept plan for creation of virtual small business office to include job postings.

- #321-09 **ADOPTED - MOVE TO AMEND RESOLUTION AS FOLLOWS:**

**Resolution Regarding Small Business “Advocate” and Virtual Small Business Office**

This Board believes that a partnership with Manchester Community College to provide assistance to Small Businesses and Entrepreneurs will create a more business friendly environment in Manchester.

This Board also believes that it is in the public interest to have a web-based portal allowing for quick answers to business owners’ questions regarding regulatory and other matters.

Whereas, this Board allocated \$30,000 for the creation of a Small Business Advocate in 2008, this Board believes partnership with an institution like Manchester Community College will significantly leverage these resources and serve more business owners.

Be it Resolved that the Board of Directors of the Town of Manchester authorizes the General Manager to develop a “partnership” plan for use of resources previously designated for “Small Business Advocate.”

Be it Further Resolved that further development of a concept plan for the Virtual Small Business Office be referred to the Small Business Subcommittee which developed recommendations for the 2009 Economic Summit.

Written concept plans for the Small Business "Partnership" and Virtual Small Business Office shall be completed for review by the Board no later than September 30, 2009.

**Peak/Beckman**

**Eight Voted in Favor**

#322-09 **ADOPTED - MOTION TO ADOPT AS AMENDED.**

**Zingler/Kissmann**

**Eight Voted in Favor**

**16. NEW BUSINESS.**

#323-09 D. **TABLED** - Appointment of a member (R) to the Manchester Housing Commission, with a term expiring November 2009, to fill the vacancy left by Patricia A. Cottle.

**Pelletier/Tweedie**

**Eight Voted in Favor**

#324-09 E. **APPOINTED** - Reappointment of members (3) to the Cable TV Advisory Committee with terms expiring July 2009.

Library Appointment

Gail Dunnrowicz, 147 Carriage Drive

Town Appointment

Dave Yakovich, 41 Center Street

Board of Education Appointment

Dr. Robert Pease, 45 North School Street

**Zingler/Kissmann**

**Eight Voted in Favor**

G. Approval of policies and procedures for the use of the Main Street banner, Community Calendar and Manchester Matters.

#325-09 **AMENDED - MOTION TO AMEND MAIN STREET BANNER PORTION OF THE POLICY TO ALLOW ALL SIX PRIORITY ORGANIZATIONS USE OF THE BANNER FOR THREE WEEKS DURING THEIR GUARANTEED TIMEFRAME.**

**Kissmann/O'Neill**

**Seven Voted in Favor  
Beckman Opposed**

#326-09 **APPROVED - MOTION TO APPROVE AS AMENDED.**

**Beckman/Kissmann**

**Eight Voted in Favor**

H. Approval of policies and procedures for the operation of Channel 16.

#327-09 **ADOPTED - MOTION TO ADOPT WITH AMENDMENTS DISTRIBUTED PRIOR TO MEETING.**

**Spadaccini/Zingler**

**Eight Voted in Favor**

#328-09 J. **ADOPTED -** Resolution endorsing Charter Oak Greenway (West Gardner Street to Wyllys Street).

**O'Neill/Kissmann**

**Eight Voted in Favor**

#329-09 **ADOPTED - MOTION TO SUSPEND THE RULES AND GO BEYOND ELEVEN O'CLOCK.**

**Pelletier/Kissmann**

**Six Voted in Favor  
Tweedie and Beckman Voted in Opposition**

M. Resolution opposing closure of Superior Court G.A. 12.

#330-09 **AMENDED - MOTION TO AMEND THE RESOLUTION AS FOLLOWS:**

**Resolution Supporting the State's Adoption of a Fiscally Responsible Budget that Continues to Fund Vital Manchester Public Improvements and Services**

**WHEREAS**, Manchester is a thriving small community that provides vital services and economic benefits to the eastern section of Connecticut's Hartford County region; and

**WHEREAS**, Manchester has worked with elected State Representatives to successfully obtain State funding for a number of local and regional priority projects, including but not limited to Public Safety – the New State Road Paving and Re-Construction project, the Broad Street Streetscape improvements and facility upgrades for the continued operation of Manchester Courthouse GA12; Housing – the Dye House Historic District Renovation; Education – the Special Education IDEA Funding; Healthcare – ECHN Facility and Services; Senior, Youth and Family Services – the New Youth Services Center; Workforce Development and Job Training – the One-Stop Job Center; and

**WHEREAS**, all of these projects and services connect citizens to the services, supports and opportunities Connecticut needs to stimulate the economy, create and retain jobs, and provide a quality of life consistent with the goals and objectives of our local government and its citizens;

**NOW THEREFORE BE IT RESOLVED** that the Board of Directors supports cooperation with our local State Representatives to expeditiously adopt a fiscally responsible budget that respects the needs of our community, values the taxpayer's ability to pay and carefully considers funding our local and regional priority projects.

**Pelletier/Tweedie**

**Eight Voted in Favor**

#331-09 **ADOPTED - MOTION TO ADOPT AS AMENDED.**

**Zingler/Kissmann**

**Eight Voted in Favor**

**18. ADJOURNMENT.**

#332-09 The meeting was adjourned until the August 4, 2009 Regular Meeting of the Board of Directors at 7:00 p.m. in the Lincoln Center Hearing Room.

**Pelletier/Beckman**

**Seven Voted in Favor  
(Zingler no longer present)**

**Adjourned:** 11:50 p.m.

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**APPROVED:**

**ATTEST:**

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**Secretary, Manchester Board of Directors**