

MINUTES
REGULAR MEETING OF THE BOARD OF DIRECTORS
JUNE 2, 2009 – 7:00 P.M.
LINCOLN CENTER HEARING ROOM

FIRST MEETING OF THE MONTH

PRESENT: Mayor Spadaccini, Deputy Mayor Peak, Secretary Pelletier, Directors Tweedie, Beckman, Zingler, O'Neill, Kissmann, and Farina

ALSO: General Manager Shanley and Town Attorney Naab

1. MEETING CALLED TO ORDER.

The meeting was called to order at 7:03 p.m. All in attendance participated in the Pledge of Allegiance to the Flag, led by Mayor Spadaccini.

A. Proclamation honoring Ashleigh Clare-Kearney (NCAA Women's Gymnastics).

A video showcasing Ashleigh Clare-Kearney's gymnastics routine was shown.

Mayor Spadaccini said that having a National Champion from Manchester is a great honor and he wished Ms. Clare-Kearney the best in her future endeavors. He read a Proclamation outlining Ashleigh Clare Kearney's many accomplishments and extended congratulations on behalf of the entire Board of Directors.

Ashleigh Clare-Kearney thanked Mayor Spadaccini and the Board of the Directors for this honor and recognition. She also thanked Mr. Frost, her parents, family and friends for their support.

2. OPENING OF MEETING TO ELECTORS OR TAXPAYERS WHO WISH TO BE HEARD ON ANY SUBJECT WITHIN THE JURISDICTION OF THE BOARD OF DIRECTORS.

John Weedon, 143 Lamplighter Drive, invited the Board of Directors and audience to an agricultural listening session to take place on June 11, 2009 from 7:00 to 9:00 p.m. in the Lincoln Center Hearing Room. The purpose is to gather ideas and suggestions for preserving and protecting community gardens and farms in Manchester.

Bonnie Schuetz, 12 Conway Road, thanked General Manager Shanley for listening to the taxpayers regarding the Police Chief; she is very happy with the decision. She suggested rearranging the agenda so the new issues do not get discussed so late at night. If Board members are receiving e-mail and phone calls about a topic, that topic should be discussed right away. Ms. Schuetz received her Reminder today and having it at the bottom of her driveway is not a problem for her. She reminded everyone that the Reminder is free and that it seems like some people are making this into a major problem. Ms. Schuetz would like to hear the Manager's Report closer to the beginning of Board meetings.

Tom Stringfellow, 183 Hillstown Road, congratulated Ashleigh Clare-Kearney and wished her much success. He commented on the selection of the Police Chief, the H1N1 presentation given at a Board of Education meeting, and the new recycling program. Mr. Stringfellow thanked Chief Berry for the way he handled crimes, gangs and drugs in the community. He cautioned parents about inhalant use among teens and commented on regulation of the tobacco industry. Mr. Stringfellow thanked the Board of Education for the recent recognition of the Office of Equity.

Bill Ogden, 137 Branford Street, pointed out that if the Town were to buy the Broad Street property, it would not be receiving \$200,000 in taxes. He thinks the Town should look long and hard at all of the facts before deciding to purchase that property. He mentioned an intersection on Hartford Road that he does not feel was adequately repaired. Mr. Ogden questioned how much money is spent maintaining the Great Lawn and statistics regarding the first Town day at the Manchester Country Club. He wondered why the Town subsidizes the Club when it is closing pools and cutting Senior food programs.

Jasheed McCarthy, 9 West Middle Turnpike and a student at Manchester High School, said he does not feel there are enough programs for teens in Manchester. There is a lot of crime in the Spruce Street area and in Squire Village. He said he focuses on school, but more programs could be available for teens if the Town cut back on other things. He is aware of the Youth Center but knows many teens don't take advantage of it. Mr. McCarthy is coordinating a food drive for MACC and asked more people to help the homeless.

Mayor Spadaccini congratulated Deputy Chief Montminy on his promotion to Police Chief. This is a wonderful accomplishment for him. He expressed appreciation to Chief Berry for agreeing to postpone his retirement in order to facilitate the transition. Mr. Spadaccini said he is pleased with the way the process worked and commended the General Manager and Town staff for their efforts.

Mayor Spadaccini said he is not aware of any immediate plans for the Town to purchase the Parkade. The Board is awaiting the results of the Redevelopment Agency's activities and is anxious to see what it comes back with. Mr. Spadaccini addressed Mr. Ogden's comments regarding the Country Club and explained that the Board of Directors has taken no action to subsidize it. Several years ago some capital improvements were made and the rent was offset accordingly; however, the net effect is that the Country Club paid \$130,000 in rent each year. He also clarified that the meals at the Senior Center were not cut; the provider was changed. Regarding comments made about teen programming, Mr. Spadaccini pointed out that with the new Youth Service Bureau building, available space will triple. He hopes YSB will take full advantage of the new space.

Secretary Pelletier informed Mr. McCarthy of the Youth Commission and its purpose. She suggested he organize his thoughts and forward them to the Board of Directors. She will be sure the Youth Commission receives a copy.

Mayor Spadaccini explained that he has spoken with Minority Leader Zingler and they have agreed to move the report from the Reminder News to this point of the meeting.

5.A.1. Report from Circulation Director, Reminder News.

Fran Smith, Director of Distribution and Marketing at the Reminder News, said he was given the addresses of the folks who complained about the delivery of the Reminder News. Their complaints have been resolved. Mr. Smith said he drove Manchester for five hours on Wednesday, and two hours today and is happy with what the carriers are doing. He met with all carriers to discuss delivery policies. If a customer has a curbside mailbox, the paper is delivered to a hook or tube on the mailbox post. If there is no mailbox, the paper is delivered to the driveway in a sealed bag. The Reminder News is honoring all stop requests. To stop delivery, call 875-3366, extension 4.

Director Beckman asked what a customer should do if he has made a request to stop delivery and the newspapers keep coming. Mr. Smith said that customer should call him directly at 875-3366, extension 309.

Director Tweedie said he knows the Reminder is an asset to the community and was aware that a few people were not happy with delivery. He was glad to see that the problems were corrected and he thanked Mr. Smith for his efforts.

Secretary Pelletier asked why the newspaper is not placed by the mailbox. Mr. Smith explained that if the paper is placed near the mailbox on the ground, it would roll into the road. It is placed on the driveway of homes with mailboxes on the house. Ms. Pelletier noted that Manchester has a large population of renters with apartments located in many areas of Town. Mr. Smith explained that he has discontinued door-to-door delivery of the newspaper to apartments with more than three units to avoid problems. The majority of the newspaper boxes have been placed near apartment complexes.

3. PUBLIC HEARINGS.

A. Appropriation to Special Projects as follows:

1. Hockanum River Linear Park Special Grant Account \$1,232
to be financed by donations and revenue from the sale of t-shirts and sweatshirts.
2. Manchester Public Library \$580
for purchase of books to be financed by donations which are gratefully acknowledged and accepted.
3. Federal Asset Forfeiture Account \$8,435
for continuing narcotics investigations, equipment, and/or training to be financed by proceeds from narcotics investigations.
4. Public Safety – East Central Narcotics Task Force (FY 08/09) \$1,250
to support task force operational needs for equipment, training or to facilitate continuing narcotics investigations to be financed by the annual contribution from Vernon.
5. Dial-A-Ride/Senior Center vehicle purchases..... \$4,150
to be financed by donations through the Neighborhood Assistance Act Program which are gratefully acknowledged and accepted.

6. Memorial Tree Program..... \$880
to be financed by donations received in honor of Joseph and Dorothy Bonin,
Dee Hansen, Vivian E. Lesperance, John Tedford, Lewis W. Dischert and
Lynn Beaulieu which are gratefully acknowledged and accepted.

Mayor Spadaccini opened the floor for public comment at this time.

Bill Ogden, 137 Branford Street, asked if there is any truth to the rumor that the Town is cancelling Dial-A-Ride. General Manager Shanley responded that there is no truth to that rumor.

There being no further public comment, the hearing on this item was closed.

Secretary Pelletier wondered if money from the sale of gift items could be used to support the CERT team in the future.

General Manager Shanley said he would look into providing products that have the CERT name on them and sale of those products would generate revenue for CERT.

Mayor Spadaccini recognized the many businesses that contribute to the Dial-A-Ride program.

- B. Appropriations to Education Special Projects as follows:
 1. Manchester Head Start (period 3/1/09 to 2/28/10) \$10,526
for Training and Technical Assistance to be financed by a federal grant
for Enfield Head Start.
 2. Manchester Head Start (period 3/1/09 to 2/28/10) \$11,870
for Training and Technical Assistance to be financed by a federal grant.
 3. Manchester Head Start (period 3/1/09 to 2/28/10) \$759,652
for operation of Head Start program to be financed by a federal
grant for Enfield Head Start.
 4. Manchester Head Start (period 3/1/09 to 2/28/10) \$911,486
for operation of Head Start program to be financed by a federal grant.
 5. Increase to Medicaid Grant (FY 2008/09) \$140,425
to be financed by the Connecticut Department of Social Services for
Medicaid eligible Special Education and related services.
 6. Increase to Elementary and Secondary Education Act (ESEA)
Entitlements -Title III Part A Funding (2008-09)..... \$158
to be financed by a U. S. Department of Education grant passed
through the Connecticut State Department of Education.
 7. Increase in FY 2009 Appropriation to Out of District Tuition..... \$65,165
to be financed by revenue received to date.

Mayor Spadaccini opened the floor for public comment at this time. There being no public comment, the hearing on this item was closed.

Deputy Mayor Peak said there are several items that are revenues to the Town for the Board of Education that are in excess of anticipated revenues. He would like to get a sense from the Board of Education where it is coming in at the end of this fiscal year.

General Manager Shanley has requested information from the Board of Education and they indicated there is not a great deal of certainty at this point. He suggested taking items B.5 and B.7 off of the Consent Calendar and asking a representative to attend next week's meeting.

Deputy Mayor Peak agreed that items B.5 and B.7 should be removed from the Consent Calendar and said it would be helpful to have someone from the Board of Education come to the next meeting. He would also like to discuss the use of the \$3 Million in Federal Stimulus funds.

- C. Appropriation to Public Works Reimbursed Overtime Fund (FY 09-10) \$25,000
to be financed by fees received from outside contractors and private developers for inspections and maintenance services performed by Public Works staff outside normal business hours.

Mayor Spadaccini opened the floor for public comment at this time. There being no public comment, the hearing on this item was closed.

- D. Appropriation to FY 2009-2010 Community Use of Schools Fund \$75,000
to be financed by rental fees from the rental of school facilities.

Mayor Spadaccini opened the floor for public comment at this time. There being no public comment, the hearing on this item was closed.

- E. Appropriation to FY 2009-2010 Police Special Services Fund \$875,000
to be financed by fees received from outside contractors using officers for private duty.

Mayor Spadaccini opened the floor for public comment at this time. There being no public comment, the hearing on this item was closed.

Director Zingler asked if the revenues or reimbursements received cover the actual costs of private duty officers. He was answered in the affirmative. Mr. Zingler said there is a misconception in the community; private duty overtime does not count toward officer retirement calculations.

Deputy Mayor Peak asked if this figure represents the total private duty overtime. Mr. Shanley answered that enough is appropriated so he will not need to come back to the Board to make additional requests.

- F. Appropriation to Fire Fund Capital Reserve
 - 1. Equipment..... \$40,000
for current fiscal year purchase of generator for Fire Station No. 3
 - 2. Equipment \$60,000
for funding for future equipment needs to be funded by the recent sale of fire apparatus.

General Manager Shanley explained that these appropriations represent the sale of a piece of equipment. Item 1 is for the purchase of a generator and item 2 sets funds aside for an anticipated equipment purchase in 2011.

Mayor Spadaccini opened the floor for public comment at this time. There being no public comment, the hearing on this item was closed.

Director Zingler noted the sale price of \$100,000 and asked if there is an industry pricing guide that would confirm Manchester received the best possible price.

General Manager Shanley explained that the equipment was bid three different times in three different ways and he is confident this is the best price.

Mayor Spadaccini asked why this apparatus was sold.

Robert Bycholski, Fire Chief, explained that the Rescue Truck was purchased in 2000 with its original purpose being to serve the regional organization; it was not intended for Manchester's front line response profile. Several years later, because of fleet concerns, it was used as front line equipment. Unfortunately, it did not have certain desired capabilities and it was decided that it is not the appropriate apparatus for use in the Business District.

General Manager Shanley added that this decision came out of a desire to optimize the fleet.

Director Farina noted that part of the sale price will be used to purchase a generator and asked if the Chief felt he was forced to sell the truck at this time in order to acquire the generator.

Chief Bycholski answered in the negative. This is an excellent time to purchase a generator and a good deal was made on the purchase. He said the truck was a nice piece of equipment to have but it did not fit into the fleet's profile; it was a luxury that we cannot afford to keep in these financial times.

Mayor Spadaccini said he thought the sale of the truck was appropriate and noted the list of assets the Board has talked about putting together. The goal is to look at property and assets the Town is not using and make decisions about continuing to hold them. If the Town can get by without an asset, the proceeds may be better used elsewhere.

General Manager Shanley explained that there has been discussion about selling this truck for several years and we tried unsuccessfully to sell it about a year ago.

- G. Appropriations to FY 2009-2010 Recreation Special Activities Fund,
consistent with the adopted budget, - Leisure Programs \$325,000
to be financed by program fees of \$310,000 and \$15,000 from the
FY 2009-2010 General Fund budget for a total of \$325,000.

General Manager Shanley explained that this appropriation is consistent with other programs that generate revenue to pay for programming.

Mayor Spadaccini asked where the \$15,000 amount derived from.

Scott Sprague, Director of Recreation, explained that the \$15,000 is a reduction in the \$40,000 appropriated for the past 10 to 12 years. It is a subsidy for youth programs, originally targeted toward summer camps and Nike Tykes and now only used toward Nike Tykes.

General Manager Shanley added that to eliminate the funding altogether would change the nature of Nike Tykes.

Mayor Spadaccini opened the floor for public comment at this time. There being no public comment, the hearing on this item was closed.

H. Approval of revisions to water and sewer rates, charges and fees.

General Manager Shanley explained that the budget appropriations were based on fee increases of 5% for water and 8% for sewer.

Ed Soper, Water and Sewer Administrator, explained that water increases will be approximately \$12 per year for the average user. Sewer increases will cost the average user about \$20 per year. Mr. Soper explained that he recently raised the rates for equipment rental to reflect market value.

Mayor Spadaccini opened the floor for public comment at this time. There being no public comment, the hearing on this item was closed.

Deputy Mayor Peak asked if any savings were realized in the upgrade to the Globe Hollow facility.

Mr. Soper said the bid price was a good one and he has been able to do the entire project within the allocated amount. This is a good bidding climate and the project is right on track.

General Manager Shanley added that there is \$400,000 in contingency that he is hoping not to use. The project may qualify for stimulus money, providing the clause of purchasing only American steel is met.

Deputy Mayor Peak reiterated his hope that the Town continue to find cost saving measures. He struggles with agreeing to raise rates based on the premise that the Town will do expansions in the future.

Mr. Soper said that he and his staff are very frugal and examine projects very carefully. Unfortunately, the infrastructure is more than 25 years old.

General Manager Shanley added that the hope is that the infrastructure will be addressed in advance of having a major problem.

Deputy Mayor Peak asked if any non-watershed lands are on the asset list being developed by the Town and was answered in the affirmative. Mr. Peak said setting rates is a tension between household finances and the stewardship of the water structures. Although the \$12 increase does not seem like a lot, the Board has a responsibility to look at the whole picture.

Mr. Soper said he is of the opinion that water customers could make up the \$12 difference by conservation.

Director O'Neill clarified that expansion does not mean that the Town is increasing capacity, rather ensuring that the infrastructure is sound. Mr. Soper said the capacity will not be increased at all. Ms. O'Neill is glad that the Town is doing the project and is glad to increase rates to fund the project. She asked how Manchester's water rates compare with other communities.

Mr. Soper said that Manchester's rates are the lowest in the area compared with other communities of similar size and population.

Secretary Pelletier asked if there have been increases in hook-up fees since last year and was answered in the negative. She noted a recent situation involving the location of a private fire hydrant and asked if fees should be increased to include payment to the Fire Department for inspection.

Mr. Soper explained that inspection fees were increased last year to more reflect the costs associated with inspection. There has been no discussion about sharing the fees; the Water Department is responsible for inspection. Private hydrants should be inspected by a contractor, not by the Town.

Secretary Pelletier asked if there has ever been an inspection fee charged for the Water Department to test private fire hydrants.

Mr. Soper responded that to his knowledge no fees have been charged for inspecting private fire hydrants. It is incumbent on the business owner to complete his own inspection and maintenance.

- I. Approval of an amendment to the Town of Manchester's Code of Ordinances, Chapter 70, Pensions and Retirements, Section 70-20.F., to provide for a 2% increase in benefits for retirees. (A copy of the proposed amended ordinance may be seen in the Town Clerk's office during business hours.)

Mayor Spadaccini opened the floor for public comment at this time. There being no public comment, the hearing on this item was closed.

Deputy Mayor Peak noted that the Pension Board spends a great deal of time reviewing its funds. He asked if this item recently generated any discussion among Pension Board members.

Alan Desmarais, Director of Finance, stated that the plan is over 80% funded and cash is available for payments. The Pension Board approves pensions and invests funds. It is aware of this item and did not express any concerns.

Mayor Spadaccini noted that this is not a contractual obligation, but does provide some cost of living adjustment.

Director Tweedie asked how the Pension Fund has fared in the last two years.

Mr. Desmarais replied that there has been about a 10% loss in the last two years. There have, however, been big gains (about \$12-\$15 Million) in the last month and a half, after about a 30% drop.

Mayor Spadaccini said that the Fund has beat industry benchmarks.

Mr. Desmarais agreed and credited that to the Pension Board's due diligence. It hires consultants and over the long-term beat its own benchmarks.

Secretary Pelletier asked where the 2% figure originally came from.

Mr. Desmarais explained that it is arbitrary number that the Board of Directors felt is reasonable and affordable.

Secretary Pelletier said it is interesting to note that if a formula were used, there would have been no increase in an economy such as this. She requested a report and recommendation by the Pension Board for future increases.

Mr. Desmarais said he will pass the request on but is aware that the Pension Board feels that this decision is completely within the Board of Directors' purview.

Secretary Pelletier is interested in receiving the Pension Board's opinion on the 2% increase.

Mayor Spadaccini said this is a policy decision; there is no contractual obligation to provide this increase. He said he would also like a report from the Pension Board that includes some input.

- J. Approval of an amendment to the Town of Manchester's Code of Ordinances, Chapter 129, Section 129-4, to provide for increases in building permit fees. (A copy of the proposed amendment may be seen in the Town Clerk's office during normal business hours.)

General Manager Shanley noted extensive discussion on this topic in May. One change was made to the original proposal which would remove the \$99 maximum fee for beginning work without a permit, as desired by the Board.

Mayor Spadaccini opened the floor for public comment at this time. There being no public comment, the hearing on this item was closed.

4. CONSENT CALENDAR (Items 3.B.5 and 3.B.7 were removed).

3A. Appropriation to Special Projects as follows:

- 1. Hockanum River Linear Park Special Grant Account \$1,232
to be financed by donations and revenue from the sale of t-shirts and sweatshirts.
- 2. Manchester Public Library \$580
for purchase of books to be financed by donations which are gratefully acknowledged and accepted.
- 3. Federal Asset Forfeiture Account \$8,435
for continuing narcotics investigations, equipment, and/or training to be financed by proceeds from narcotics investigations.

4. Public Safety – East Central Narcotics Task Force (FY 08/09) \$1,250
to support task force operational needs for equipment, training or to
facilitate continuing narcotics investigations to be financed by the annual
contribution from Vernon.
 5. Dial-A-Ride/Senior Center vehicle purchases..... \$4,150
to be financed by donations through the Neighborhood Assistance
Act Program which are gratefully acknowledged and accepted.
 6. Memorial Tree Program..... \$880
to be financed by donations received in honor of Joseph and Dorothy Bonin,
Dee Hansen, Vivian E. Lesperance, John Tedford, Lewis W. Dischert and
Lynn Beaulieu which are gratefully acknowledged and accepted.
- 3B. Appropriations to Education Special Projects as follows:
1. Manchester Head Start (period 3/1/09 to 2/28/10) \$10,526
for Training and Technical Assistance to be financed by a federal grant
for Enfield Head Start.
 2. Manchester Head Start (period 3/1/09 to 2/28/10) \$11,870
for Training and Technical Assistance to be financed by a federal grant.
 3. Manchester Head Start (period 3/1/09 to 2/28/10) \$759,652
for operation of Head Start program to be financed by a federal
grant for Enfield Head Start.
 4. Manchester Head Start (period 3/1/09 to 2/28/10) \$911,486
for operation of Head Start program to be financed by a federal grant.
 6. Increase to Elementary and Secondary Education Act (ESEA)
Entitlements -Title III Part A Funding (2008-09)..... \$158
to be financed by a U. S. Department of Education grant passed
through the Connecticut State Department of Education.
- 3C. Appropriation to Public Works Reimbursed Overtime Fund (FY 09-10) \$25,000
to be financed by fees received from outside contractors and private
developers for inspections and maintenance services performed by Public
Works staff outside normal business hours.
- 3D. Appropriation to FY 2009-2010 Community Use of Schools Fund \$75,000
to be financed by rental fees from the rental of school facilities.
- 3E. Appropriation to FY 2009-2010 Police Special Services Fund \$875,000
to be financed by fees received from outside contractors using officers
for private duty.
- 3F. Appropriation to Fire Fund Capital Reserve
1. Equipment..... \$40,000
for current fiscal year purchase of generator for Fire Station No. 3
 2. Equipment \$60,000
for funding for future equipment needs to be funded by the recent
sale of fire apparatus.
- 3G. Appropriations to FY 2009-2010 Recreation Special Activities Fund,
consistent with the adopted budget, - Leisure Programs \$325,000
to be financed by program fees of \$310,000 and \$15,000 from the
FY 2009-2010 General Fund budget for a total of \$325,000.

- 3J. Approval of an amendment to the Town of Manchester's Code of Ordinances, Chapter 129, Section 129-4, to provide for increases in building permit fees. (A copy of the proposed amendment may be seen in the Town Clerk's office during normal business hours.)
- 16A. Appropriation to Special Projects (under \$500) as follows:
1. Police Donations Revenue Account - Manchester Police Explorer Post..... \$205 from dues (\$30) and donations (\$175) which are gratefully acknowledged and accepted.
 2. Police Donations Revenue Account.....\$40 to be funded by cash donations from child car seat installation.
 3. Pride in Manchester Special Grants \$325 for Pride in Manchester Week activities to be financed by donations from Holmes-Watkins Funeral Home, Inc. (\$75) and Lydall Inc. (\$250) which are gratefully acknowledged and accepted.
 4. Hockanum River Linear Park \$300 to be financed by a donation from Wal-Mart Foundation which is gratefully acknowledged and accepted.
 5. State Asset Forfeiture Account.....\$82 for continuing narcotics investigations, equipment, and/or training to be financed by proceeds from narcotics investigations.
- 16E. Acceptance of resignation of John Cunnane (R) from the Cheney Hall Commission, with a term expiring November 2011.
- 16G. Acceptance of resignation of Jessica Andrews (D) from the Arts Commission, with a term expiring November 2009.
- 16J. Approval of the June 2009 Suspense List as recommended by the Director of Assessment/Collection.
- 16K. Resolution approving the issuance and award of Town of Manchester General Obligation Bonds, Issue of 2009.
- 16Q. Resolution supporting pavement rehabilitation of Buckland Hills Drive and Hale Road.

Director Zingler moved and Director Farina seconded the motion.

Nine Voted in Favor

5. REPORTS.

A. Manager's Report.

General Manager Shanley announced that Marc Montminy has been appointed Chief of Police. There will be a formal swearing-in ceremony and the Board will be notified. Mr. Shanley thanked outgoing Chief Berry for amending his departure date to allow for a smooth transition.

Director Zingler noted Pride in Manchester Week and thanked the many sponsors involved.

Director Tweedie also thanked the volunteers involved with Pride in Manchester Week.

Director Kissmann announced that Saturday, June 6, 2009 is National Trails Day. CERT members and the bike team will be on Case Mountain greeting walkers and giving advice.

Deputy Mayor Peak requested that a simple and easy to read document be developed to report performance measures. He envisions this document being given to citizens to report on the efforts of Town staff. General Manager Shanley said Town staff has been working on this type of document.

Deputy Mayor Peak noted recent legislation allowing municipalities to defer revaluation phase in. Given the timing, he suggested the Board discuss this item now. Revaluation is a vexing issue; it does not raise revenue, but impacts a number of families. He would like to add this item for discussion if it is amenable to the Board.

Mayor Spadaccini further explained that a recent public act allows municipalities to postpone phase-in until 2011, which is Manchester's next assessment year. The net effect of postponement will be not having the third year of phase-in. If the Board wishes to do anything with this, it must act quickly as tax bills are about to be printed. This item can be added to the agenda for discussion at the June 9 meeting or the Board can hold a special meeting.

MOTION TO SUSPEND THE RULES TO ADD THE FOLLOWING TO THE AGENDA:

16R. Suspension of year three of phase-in of revaluation.

Deputy Mayor Peak moved and Director Farina seconded the motion.

Nine Voted in Favor

B. QUESTIONS AND COMMENTS BY BOARD MEMBERS REGARDING ITEMS ON THE AGENDA THAT MAY NEED ADDITIONAL INFORMATION FOR THE NEXT MEETING.

Director Zingler, referring to item 16.D, asked for a chart of all programs offered.

Director O'Neill, referring to item 16.I, asked for a list of staff recommendations for inclusion in the Public Works bond. She asked for further information on items 16.L, 16.M, and 16.N.

Director Kissmann asked if the height of lawns is included in the Property Maintenance Code. He said he has received several calls regarding properties with high grass and wondered if there is any interest in including lawn care in an ordinance. He mentioned one property that he has received calls on.

General Manager Shanley said there is language regarding the height of grass. He will have someone look at the property Mr. Kissmann mentioned.

Secretary Pelletier said she has been contemplating whether to add to the Property Maintenance Code to allow for tighter control.

Deputy Mayor Peak, referring to item 16.I, said he recalls discussing money for the Broad Street area. He wondered if the Redevelopment Agency is far enough along in its process to make recommendations for improvements that would aid in redevelopment of the area.

General Manager Shanley asked the Board to consider preferences on a summer schedule.

6. RECESS TO SECOND WEEK.

The meeting was recessed until the June 9, 2009 second meeting of the month.

Secretary Pelletier moved and Director Kissmann seconded the motion.

**Eight Voted in Favor
(Beckman no longer present)**

Recess: 9:22 p.m.

gem

APPROVED:

ATTEST:

Secretary, Manchester Board of Directors