

**MINUTES**  
**REGULAR MEETING OF THE BOARD OF DIRECTORS**  
**NOVEMBER 17, 2009 – 7:00 P.M.**  
**LINCOLN CENTER HEARING ROOM**

**ONE MEETING AGENDA**

**PRESENT:** Mayor Spadaccini, Deputy Mayor Diana, Secretary O’Neill, Directors Zingler, Kissmann, Moran, Peak, Pelletier, and Tweedie

**ALSO:** General Manager Shanley and Interim Town Attorney O’Neil

**1. MEETING CALLED TO ORDER.**

The meeting was called to order at 7:00 p.m. All in attendance participated in the Pledge of Allegiance to the Flag, led by Mayor Spadaccini.

A. Adoption of Rules of Procedure.

**ADOPTED - Motion to operate under existing Rules of Procedure and convene a subcommittee consisting of three members of the Board of Directors (two Ds and one R) to review the Rules of Procedure.**

**Director Zingler moved and Director Kissmann seconded the motion.**

**Nine Voted in Favor**

B. Appointment of Town Attorney.

**ADOPTED - Motion to approve the following Resolution:**

**BE IT RESOLVED by the Board of Directors of the Town of Manchester that Administrative Staff Attorney Timothy P. O’Neil shall be appointed as Interim Town Attorney and shall serve in that capacity until such time as the Board of Directors shall appoint a permanent Town Attorney pursuant to Request for Qualifications. The Interim Town Attorney shall appoint Interim Assistant Town Attorneys as may be necessary and the Interim Assistant Town Attorneys shall serve only until such time as the permanent Town Attorney is appointed.**

**Deputy Mayor Diana moved and Director Tweedie seconded the motion.**

**Nine Voted in Favor**

**General Manager Shanley suggested each caucus appoint a member to meet with Attorney O’Neil and Ms. Moore to review the RFQ. There was a consensus that each caucus would provide a name the following day.**

**2. AWARDS AND PRESENTATIONS.**

There were no awards or presentations at this time.

**3. OPENING OF MEETING TO ELECTORS OR TAXPAYERS WHO WISH TO BE HEARD ON ANY SUBJECT WITHIN THE JURISDICTION OF THE BOARD OF DIRECTORS.**

**Steven Petow**, 82 Westland Street, spoke about concerns surrounding a letter he received from the Town regarding overgrown flowers in his yard. He has tried repeatedly to make contact with the Building Department and has not received a response. Mr. Petow suggested the Town's money may be better spent on an additional garbage truck, teacher or police officer. He is often complimented on his yard due to his wife's gardening abilities and was puzzled when he received a letter from the Town about his property. He noted that a vacant house on his street has poison ivy and overgrown bushes in its yard and hopes the Town cleans that property up.

**Mayor Spadaccini** asked that the General Manager have someone from the Building Department respond to Mr. Petow and copy the Board.

**General Manager Shanley** noted that, generally speaking, letters of this type are complaint driven.

**Barbara Armentano**, 19-A Esquire Drive, congratulated Board members and thanked them and their families for the time spent on Town business. She reported that things are not the best at the Senior Center at this time. Elections were recently held for Advisory Committee members. There were eleven candidates for five positions. It would have been a good idea to get the candidates together so all Senior Center members could meet them. Some people only participate in certain activities, so all candidates were not known to all Center members. The new meal program has been overwhelmingly wonderful. The only complaints heard have been about having too much food or having to take a carton of milk. The program is a success.

**Bonnie Schuetz**, 12 Conway Road, welcomed the new Board members and expressed her hope that all members will work together. She wondered if the roads that were skim coated are going to be okay for the winter; she doesn't want any trouble with the snow plows. She commented on the newly constructed intersection at Woodbridge Street and Green Road and suggested that the right turn only lane is too long. Ms. Schuetz said she was surprised the Broad Street referendum passed, but now that it has, she would like to see taxpayers giving plenty of input. She also suggested that Redevelopment Agency members take more of a lead when speaking with the public.

**Terry Werkhoven**, 88 Santina Drive, has concerns that the Highland Park School renovations have been stalled by the new State rules. He made a recent inspection of the school and saw that it was in good order. The old wing should have thermal pane windows for energy conservation. The sheet metal roof is a misery and should be replaced.

**Bill Ogden**, 137 Branford Street, congratulated Board members and urged them to govern without letting personalities get in the way. He took issue with recent comments made by Director Peak regarding the number of jobs saved at Manchester Country Club. Many of the staff are part time or seasonal. The restaurant and banquet staff are not employed by the Club. Mr. Ogden read membership figures of the Manchester Country Club.

**Jim Kurlowicz**, Columbus Street, said the Manchester Country Club contract is a done deal. There are several outstanding questions regarding the bidding process, fee schedules, and open days. He is hoping for transparency through this process and offered his assistance.

**Director Peak** said that the entire Board deserves credit for acting to keep Manchester Country Club open and retaining jobs. We have an opportunity to redefine the future of the Club.

**4. ADOPTION OF MINUTES OF PREVIOUS MEETING.**

- A. **ADOPTED AS AMENDED** - Minutes, September 29, 2009 – Joint Meeting - Board of Directors/Board of Education.
- B. **ADOPTED** - Actions, October 13, 2009 – Regular Meeting.
- C. **ADOPTED** - Minutes, October 13, 2009 – Regular Meeting.
- D. **ADOPTED** - Minutes, October 27, 2009 – Special Meeting

**Director Tweedie moved and Director Zingler seconded the motion.**

**Nine Voted in Favor**

**5. COMMUNICATIONS.**

**Director Peak** received an e-mail and telephone call from a citizen wishing to keep the American flags flying on Main Street year round. He has also spoken with two other residents interested in raising the presence of the flags year round. He asked if this is a feasible request.

**General Manager Shanley** explained that the Christmas lights and the flags cannot co-exist, but currently the flags are flown from Memorial Day until the time the Christmas lights are hung.

**Mayor Spadaccini** received notice of a Metro Hartford Alliance meeting on November 23, 2009 at 8:00 a.m. at the Manchester Town Hall and encouraged fellow Directors to attend. Mr. Spadaccini noted the Town's receipt of a Distinguished Budget Presentation Award and congratulated Town staff. He received a communication from Elaine Kahaner of Ludlow Road whose son was in a motorcycle accident in September. She praised Manchester's emergency services, especially Shift #3, led by Mike DuBois.

6. **REPORTS.**

A. Manager's Report.

**General Manager Shanley** reported that an architectural firm has been engaged in support of the library visioning project. Letters will be going out to organizations and individuals to request they serve on a steering and visioning committee. To accomplish the goal with the architect, the committee will be instructed to assume there are no other options than to expand the current library. The committee will be working to make the library and park work to the best possible degree at the current site. He expects meetings to begin in December with a report to the Board of Directors by late winter.

**General Manager Shanley** has completed a draft of the proposed process of completing an RFP for the management of the Country Club. He asked that each caucus appoint a member to serve on a committee with Town staff. In order to get the contract awarded by September of next year, this process should begin in December.

**General Manager Shanley** noted Mr. Werkhoven's comments on Highland Park School and explained that there are some issues and potential solutions. He will attend a meeting on November 18 to define the remaining issues. He expects clarity within a week or two and will keep the Board informed.

1. Senior Center Advisory Committee.

**Ms. Armentano** indicated that her report was given during public comment.

**Director Zingler** thanked Ms. Armentano for a thorough report and asked for an update on leaf collection. He has heard some rumors and wants to make sure he is aware of any new policies as he speaks with citizens.

**General Manager Shanley** said the official leaf collection process just started on Monday; it has only been in progress for two days. There was some preliminary work done due to safety issues, but overall the program is consistent with the way it has been done the last few years. He expects to have all leaf collection completed by Christmas, weather permitting.

**Director Peak** commented that \$45,000 of the \$200,000 appropriated for the Spring Street Bridge Project has been used and asked if it is too late for residents in the area to provide meaningful input.

**General Manager Shanley** said that is one of the projects the Board decided to pull back on last year. We will do enough work to bring the bridge to adequate condition, but will go no further without consulting with the Board first.

**Director Peak** asked for a status update on the regional dog pound.

**General Manager Shanley** explained that work is continuing with South Windsor, East Hartford, and Hartford. After some indecision by the Humane Society, it has become clear that it will not be a participant in this project. The remaining participants are trying to get an estimate for the cost of construction of the building. Each community would then need to go to its governing body for funding. Efforts are still being made to build a regional facility.

**Director Peak** commented that, according to the TOMMIF report, things have improved.

**General Manager Shanley** cautioned him about making judgments based on the month to month report. He will get a complete report on the health of the fund to the Board.

**Director Kissmann** mentioned the recent reconstruction of the Green Road and Woodbridge Street intersection and noticed that the elevation has been shaved. He said utilities go under the intersection and asked if any thought had been given to preventing the freezing of water lines at this location.

**General Manager Shanley** will speak with the Town's engineers and get back to Mr. Kissmann with specific information.

**Mayor Spadaccini** received a request from Dr. Fred Spaulding of Myrtle Street for a fence between his property and that of the new Youth Services Bureau. Use of the side entrance has increased as well as gathering of program participants in this location. Mr. Spadaccini said this is a reasonable request, but understands there is an expense associated with it. He asked that Town staff provide a cost estimate and a potential funding source. He would like to see this on a future agenda for action.

**7. PRESENTATION OF BID WAIVER REQUESTS.**

There were no bid waiver requests at this time.

**8. PUBLIC HEARINGS.**

A. Appropriation to Special Projects as follows:

1. Federal Asset Forfeiture Account ..... \$958  
for continuing narcotics investigations, equipment, and/or training to be financed by proceeds from narcotics investigations.
2. State Asset Forfeiture Account ..... \$2,120  
for continuing narcotics investigations, equipment, and/or training to be financed by proceeds from narcotics investigations.
3. Public Safety – East Central Narcotics Task Force (FY 09/10) ..... \$7,500  
to support task force operational needs for equipment, training or to facilitate continuing narcotics investigations to be financed by the annual contributions from South Windsor, Glastonbury and Vernon which are gratefully acknowledged and accepted.

4. Griswold Street Neighborhood Sidewalk Replacement Project..... \$176,939  
for replacement of sidewalks on Griswold, Lilac and Trumbull Streets  
to be financed by a grant from the Department of Housing and Urban  
Development (HUD) through the American Recovery and  
Reinvestment Act (ARRA).
5. Youth Service Bureau..... \$5,675  
to support substance abuse prevention activities to be financed by a grant  
from East of the River Action for Substance Abuse Elimination Inc. (ERASE).
6. Youth Service Bureau – Journey Program..... \$7,550  
to be financed by a grant from the State of Connecticut Department  
of Education.
7. Certified Nurse’s Aide Training Program (FY 09/10)..... \$101,265  
to be financed by a grant from Capital Workforce Partners.

**Mayor Spadaccini opened the floor for public comment at this time. There being no public comment, the hearing on this item was closed.**

B. Appropriations to Education Special Projects as follows:

1. Manchester Education Association (MEA) President ..... \$33,400  
for .5 release time for the 2009/2010 school year to be financed by MEA.
2. Cedar Street Station and Washington Media Arts Magnet School ..... \$115,749  
for after school care at Washington Media Arts Magnet School and  
Verplanck Elementary School to be financed by the 21<sup>st</sup> Century  
Community Learning Grant.
3. Increase to Individuals with Disabilities Education  
Improvement Act program (IDEA 611)..... \$104,347  
for special education students ages 5-21 to be funded by a grant from  
the Federal government for 2009-2010.
4. Increase to ARRA Individuals with Disabilities Education  
Improvement Act program (IDEA) 619..... \$64  
for special education students ages 3-5 to be funded by a grant from  
the Federal government for 2009-2010.
5. Increase to Individuals with Disabilities Education  
Improvement Act program (IDEA) 619..... \$145  
for special education students ages 3-5 to be funded by a grant from  
the Federal government for 2009-2010.
6. Increase to ARRA Individuals with Disabilities Education  
Improvement Act program (IDEA) 611..... \$1,645  
for special education students ages 5-21 to be funded by a grant from  
the Federal government for 2009-2010.
7. Increase to Manchester Head Start program (FY 09/10) ..... \$27,891  
for operation of Head Start program to be financed by a federal grant.

8. Increase to Manchester Head Start program (FY 09/10) ..... \$23,246  
for operation of Enfield Head Start program to be financed by a  
federal grant.
9. Washington Media Arts Magnet School Early Bird Program (FY 09/10)... \$13,000  
to be financed by parent tuition fees.
10. Manchester Head Start (FY 09/10)..... \$27,500  
to be financed by a grant from the State Department of Education to  
extend the school day of its Verplanck Elementary classroom to a full day.
11. Manchester Head Start (FY 09/10)..... \$122,264  
to be financed by an annual grant from the State Department of Education  
for the expansion of its services to an additional 15 low-income preschoolers.
12. Manchester Head Start (FY 09/10)..... \$27,500  
to be financed by a grant for Enfield Head Start from the State  
Department of Education to provide additional direct services to students  
in the areas of language and literacy.
13. Manchester Head Start (FY 09/10)..... \$96,986  
to be financed by a grant for Enfield Head Start from the State  
Department of Education for enhanced services to low-income families.
14. Manchester Head Start (FY 09/10)..... \$3,000  
to be financed by a grant for Enfield Head Start from the State  
Department of Education for program quality enhancement in the area  
of literacy.
15. Manchester Head Start (7/1/09-9/30/10)..... \$65,417  
to be financed by an ARRA grant for salary increases and program  
quality improvements.
16. Manchester Head Start (7/1/09-9/30/10)..... \$54,523  
to be financed by an ARRA grant for Enfield Head Start for  
salaries and program quality improvements.
17. TITLE I Improving Basic Programs Grant (2009-2011) ..... \$1,625,685  
to be financed by the Connecticut State Department of Education  
for instructional and other literacy support staff.
18. ARRA TITLE I Improving Basic Programs Grant (2009-2011) ..... \$1,245,366  
to be financed by the Connecticut State Department of Education to  
improve student achievement through school improvement and reform.

**Mayor Spadaccini opened the floor for public comment at this time. There being no public comment, the hearing on this item was closed.**

C. Appropriation to Education Special Projects and associated FY 10  
budget adjustment

1. ARRA Stabilization Education Grant (FY 09/10)..... \$2,815,780  
to be financed by a grant from the ARRA State Fiscal Stabilization  
Fund (SFSF) to stabilize state and local government budgets in order  
to minimize and avoid reductions in education and other essential  
public services.

2. ARRA Stabilization Government Services Grant (FY 09/10) ..... \$1,552,494  
to be financed by a grant from the ARRA State Fiscal Stabilization  
Fund (SFSF) to stabilize state and local government budgets in order to  
minimize and avoid reductions in education and other essential public services.
3. Budget adjustment in General Fund:
  - a. Decrease in General Fund Expenditures – Education..... \$4,368,274
  - b. Decrease in General Fund Revenues –  
Education Cost Sharing (ECS) grant..... \$4,368,274

**General Manager Shanley** explained that this money is separate from other ARRA funding. The State Legislature reduced State contributions to the Education Cost Sharing funding by the amount received through ARRA funding. Subsequent to doing that, the State was informed that the money must go directly to the school districts and cannot become part of the Town's revenue. The State then passed a law allowing municipalities to amend appropriations to reflect the lesser amount received from the State in ECS. There is no net dollar impact to the school department's budget.

**Mayor Spadaccini opened the floor for public comment at this time. There being no public comment, the hearing on this item was closed.**

**Director Moran** asked General Manager Shanley to elaborate on how this will work and asked if the education budget allocation will go from \$96 Million down to \$92 Million.

**General Manager Shanley** explained that the amount budgeted from the State was \$30 Million, which will drop to \$26 Million. The difference, \$4 Million, is now coming from ARRA funding and will go directly to the school district.

Discussion continued among Board members regarding the best way to account for the ARRA money, whether it would appear that the Board of Education was requesting an extremely large increase in years to come, and the difference between stabilization and non-supplant funding. It was decided that the Board of Education and Town staff will work out a way to present this in a certain manner whenever discussing the budget so it will not appear the Board of Education is requesting extreme increases in funding in years to come.

- D. Approval of a resolution with respect to the authorization, issuance and sale of not exceeding \$6 Million Town of Manchester general obligation refunding bonds, authorizing combining into one issue and making determinations with the refunding bonds any other authorized but unissued bonds of the Town, authorizing agreements for the investment of refunding escrow and its reinvestment over its term.

**Mayor Spadaccini opened the floor for public comment at this time. There being no public comment, the hearing on this item was closed.**

**9. ADOPTED - CONSENT CALENDAR (with Item 8.D added).**

8A. Appropriation to Special Projects as follows:

1. Federal Asset Forfeiture Account ..... \$958  
for continuing narcotics investigations, equipment, and/or training to be  
financed by proceeds from narcotics investigations.
2. State Asset Forfeiture Account ..... \$2,120  
for continuing narcotics investigations, equipment, and/or training to be  
financed by proceeds from narcotics investigations.
3. Public Safety – East Central Narcotics Task Force (FY 09/10) ..... \$7,500  
to support task force operational needs for equipment, training or to  
facilitate continuing narcotics investigations to be financed by the annual  
contributions from South Windsor, Glastonbury and Vernon which are  
gratefully acknowledged and accepted.
4. Griswold Street Neighborhood Sidewalk Replacement Project ..... \$176,939  
for replacement of sidewalks on Griswold, Lilac and Trumbull Streets  
to be financed by a grant from the Department of Housing and Urban  
Development (HUD) through the American Recovery and  
Reinvestment Act (ARRA).
5. Youth Service Bureau ..... \$5,675  
to support substance abuse prevention activities to be financed by a grant  
from East of the River Action for Substance Abuse Elimination Inc. (ERASE).
6. Youth Service Bureau – Journey Program ..... \$7,550  
to be financed by a grant from the State of Connecticut Department  
of Education.
7. Certified Nurse’s Aide Training Program (FY 09/10) ..... \$101,265  
to be financed by a grant from Capital Workforce Partners.

8B. Appropriations to Education Special Projects as follows:

1. Manchester Education Association (MEA) President ..... \$33,400  
for .5 release time for the 2009/2010 school year to be financed by MEA.
2. Cedar Street Station and Washington Media Arts Magnet School ..... \$115,749  
for after school care at Washington Media Arts Magnet School and  
Verplanck Elementary School to be financed by the 21<sup>st</sup> Century  
Community Learning Grant.
3. Increase to Individuals with Disabilities Education  
Improvement Act program (IDEA 611) ..... \$104,347  
for special education students ages 5-21 to be funded by a grant from  
the Federal government for 2009-2010.
4. Increase to ARRA Individuals with Disabilities Education  
Improvement Act program (IDEA) 619 ..... \$64  
for special education students ages 3-5 to be funded by a grant from  
the Federal government for 2009-2010.

5. Increase to Individuals with Disabilities Education Improvement Act program (IDEA) 619..... \$145  
for special education students ages 3-5 to be funded by a grant from the Federal government for 2009-2010.
6. Increase to ARRA Individuals with Disabilities Education Improvement Act program (IDEA) 611..... \$1,645  
for special education students ages 5-21 to be funded by a grant from the Federal government for 2009-2010.
7. Increase to Manchester Head Start program (FY 09/10) ..... \$27,891  
for operation of Head Start program to be financed by a federal grant.
8. Increase to Manchester Head Start program (FY 09/10) ..... \$23,246  
for operation of Enfield Head Start program to be financed by a federal grant.
9. Washington Media Arts Magnet School Early Bird Program (FY 09/10)... \$13,000  
to be financed by parent tuition fees.
10. Manchester Head Start (FY 09/10)..... \$27,500  
to be financed by a grant from the State Department of Education to extend the school day of its Verplanck Elementary classroom to a full day.
11. Manchester Head Start (FY 09/10)..... \$122,264  
to be financed by an annual grant from the State Department of Education for the expansion of its services to an additional 15 low-income preschoolers.
12. Manchester Head Start (FY 09/10)..... \$27,500  
to be financed by a grant for Enfield Head Start from the State Department of Education to provide additional direct services to students in the areas of language and literacy.
13. Manchester Head Start (FY 09/10)..... \$96,986  
to be financed by a grant for Enfield Head Start from the State Department of Education for enhanced services to low-income families.
14. Manchester Head Start (FY 09/10)..... \$3,000  
to be financed by a grant for Enfield Head Start from the State Department of Education for program quality enhancement in the area of literacy.
15. Manchester Head Start (7/1/09-9/30/10)..... \$65,417  
to be financed by an ARRA grant for salary increases and program quality improvements.
16. Manchester Head Start (7/1/09-9/30/10)..... \$54,523  
to be financed by an ARRA grant for Enfield Head Start for salaries and program quality improvements.
17. TITLE I Improving Basic Programs Grant (2009-2011) ..... \$1,625,685  
to be financed by the Connecticut State Department of Education for instructional and other literacy support staff.
18. ARRA TITLE I Improving Basic Programs Grant (2009-2011) ..... \$1,245,366  
to be financed by the Connecticut State Department of Education to improve student achievement through school improvement and reform.

- 8D. Approval of a resolution with respect to the authorization, issuance and sale of not exceeding \$6 Million Town of Manchester general obligation refunding bonds, authorizing combining into one issue and making determinations with the refunding bonds any other authorized but unissued bonds of the Town, authorizing agreements for the investment of refunding escrow and its reinvestment over its term.
- 12A. Approval of 2010 Board of Directors meeting schedule.
- 12B. Appropriation to Special Projects (under \$500) as follows:
- 1. Police Donations Revenue Account.....\$35  
to be funded by donations from child car seat installations.
  - 2. Police Donations Revenue Account – Manchester Explorer Post.....\$9
- 12C. Approval of a Resolution authorizing the General Manager to enter into or amend contractual agreements with the State of Connecticut Department of Social Services for a Child Day Care program if such agreement is offered.

**Deputy Mayor Diana moved and Director Zingler seconded the motion.**  
**Nine Voted in Favor**

**10. ACTION ON ITEMS OF PUBLIC HEARING.**

- 8C. **TABLED** - Appropriation to Education Special Projects and associated FY 10 budget adjustment
- 1. ARRA Stabilization Education Grant (FY 09/10)..... \$2,815,780  
to be financed by a grant from the ARRA State Fiscal Stabilization Fund (SFSF) to stabilize state and local government budgets in order to minimize and avoid reductions in education and other essential public services.
  - 2. ARRA Stabilization Government Services Grant (FY 09/10) ..... \$1,552,494  
to be financed by a grant from the ARRA State Fiscal Stabilization Fund (SFSF) to stabilize state and local government budgets in order to minimize and avoid reductions in education and other essential public services.
  - 3. Budget adjustment in General Fund:
    - a. Decrease in General Fund Expenditures – Education..... \$4,368,274
    - b. Decrease in General Fund Revenues –  
Education Cost Sharing (ECS) grant..... \$4,368,274

**Secretary O’Neill moved and Director Kissmann seconded the motion.**  
**Eight Voted in Favor**  
**Peak Voted in Opposition**

**12. NEW BUSINESS.**

- D. Appointment of Auditor.

**General Manager Shanley** explained that the Board has 90 days to appoint an auditor. The last time the Town went through an RFP process for an auditor was four years ago.

The Town is not unhappy with its current auditor but there is value in taking a new look every few years. Mr. Shanley recommended an RFP.

It was the consensus of the Board to go through the RFP process to select the auditor.

E. Discussion: Teachers' Contract (July 1, 2010 – June 30, 2013).

**General Manager Shanley** explained that under State law, the fiscal body, in this case the Board of Directors, has the ability to reject a negotiated settlement. If the Board wishes to reject the contract, Mr. Shanley will place a Resolution to Reject Contract on the next agenda.

**Mayor Spadaccini** has looked at the details and thinks this contract will be helpful when setting the budget.

**Director Moran** thanked the teachers.

F. Appointments to Boards and Commissions which have members with terms expiring in November/December 2009. *\*T represents appointments that were tabled; \*R represents reappointments; \*A represents newly appointed members to the Boards and Commissions.*

<u>Board/Commission</u>	<u>Name</u>	<u>Term Expiring</u>
Advisory Board of Health	R-Mary Moynihan, 50 Cone St (D)	November 2012
	R-Dr. H. John Malone, 84 Prospect St (R)	November 2012
Advisory Rec. and Park Comm.	R-Dennis Cumberbatch, 95 Olcott St (D)	November 2012
	A-Jay Howroyd, 18 Scarborough Rd (D)	November 2012
Arts Commission	R-Carolyn Maas, 70 Dennison Ridge (D)	November 2012
	R-Christiane O'Brien, 380 E. Center St (D)	November 2012
	R-Joanne Russell, MCC Rep, 60 Bidwell St	November 2012
	(Ex Officio) R-Donna Fitzgerald, 140 Dartmouth Rd	November 2012
Bennet Housing Corporation	A-Paul Rubin, 172 Kennedy Rd	November 2014
Board of Assessment Appeals	R-David Dumaine, 86 Tracy Dr (D)	November 2012
Building Committee	A-John Perlstein, 19 Clover La (D)	November 2012
	R-David J. Sombric, 77 Elizabeth Dr (D)	November 2012
	R-Charles Crocini, 15 Frances Dr (R)	November 2012
Cheney Brothers National Historic District Commission	R-Robert M. Shanbaum, 99 Hartford Rd (D)	November 2012
	A-Daniel Bebyn, 112 Carter St (D)	November 2012
	R-Bettye Kramer, 41 Campfield St (D)	November 2012
	A-Michael Stebe, 85 Hollister St (D)	December 2012
Ex Officio – Manc. Historical Soc.	T-John Dormer, 58 Patriot Lane	November 2010

---

Cheney Hall Board of Commissioners	A-Geoffrey Naab, 118 S. Main St (R) R-Andrew Vincens, 96 Thayer Rd (D) R-Teresa Ike, 201-M New State Rd (D) R-Kim Sprague, 127 Wellman Rd (R) R-Calvin Harris, 41 Center St (Town appt)	November 2012 November 2012 November 2012 November 2010 November 2010
Commission for Elderly Services and People with Disabilities	A-Michael Darby, 110 Comstock Rd (D) R-Richard Lawrence, 139 Wyneding Hill Rd (D) A-Peter Mason, 37 Coburn Rd (D)	November 2012 November 2012 November 2012
Commission on Human Relations	R-Stephen Shanbaum, 194 Walek Farms Rd (D) R-Gary R. Tyler, 91 Elm St, 431-A (D) R-Robert Haley, 19 Welcome Place (D) A-Yolanda Castillo, 147 Hollister St (D)	November 2012 November 2012 November 2012 November 2012
Ethics Commission	A-Keith Carson, 45 Kane Rd (U) R-Aaron Wlochowski, 103 Thayer Rd (R) A-Geoffrey Luxenberg, 78 Deer Run Tr (D)	November 2012 November 2012 November 2012
Ethics Commission - Alternate	A-Sandra Lok, 54 Steeplechase Dr (D)	November 2012
Fair Rent Commission	A-Thomas R. Stough, Jr., 691 N. Main St (D) A-Joseph S. Hachey, 91 Diane Dr (D)	November 2012 November 2012
Housing Authority	R-Josh Howroyd, 155 Mountain Rd (D)	November 2014
Housing Commission	R-Bert Gay, 138 Parker St (R) A-Sandra Stough, 691 N. Main St (D) R-Julian Stoppleman, 33 Tanner St	November 2012 November 2012 November 2012
- Nonprofit Agency Member		
Library Advisory Board	R-John D. LaBelle, 146 Porter St (D) R-Michele O'Neil, 21 Sunny Brook Dr (D) A-Patricia Moran, 149 Strawberry La (D)	November 2012 November 2012 November 2012
Manchester Country Club Board of Governors	A-Carl Stafford, 71 Broad St (D)	November 2010
Pension Board	R-Craig Lappen, 296 Timrod Rd (D) R-Robert Huestis, 31 Birch Tr, Glastonbury (Retiree Representative) R-Bette Copeland (Union Representative)	November 2013 November 2010 November 2010
Planning and Zoning Commission	A-Eric Prause, 505 Cat Tail La (D)	November 2014
Property Maintenance Code Board of Appeals	R-Gerald Dierman, 176-F Oakland St (R) R-Edward Petersen, 150 Westland St (D) A-S. Lee Bogli, 71 Pitkin St (D) R-Gary H. Benson, 28 Gardner St West (R)	November 2012 November 2012 November 2012 November 2012

	A-John Topping, 190 Henry St (D)	November 2012
Redevelopment Agency	T-Terri Bogli, 71 Pitkin St (D)	November 2014
	T-Susan O'Connor, 7 Joan Circle (U)	November 2014
Town Historian	R-Vivian Ferguson, 52 John Olds Dr #7 (R)	November 2011
Zoning Board of Appeals	R-James Stevenson, 35 Chatham Dr (D)	November 2014

**Deputy Mayor Diana** said that in addition to tabling the appointments for the Redevelopment Agency, he would like to see a thirteenth member added.

**General Manager Shanley** said that will require a public hearing.

**Deputy Mayor Diana moved and Secretary O'Neill seconded the motion.**

**Nine Voted in Favor**

**13. COMMENT AND DISCUSSION BY BOARD MEMBERS ON ITEMS FOR FUTURE AGENDA OR OF GENERAL CONCERN.**

**Mayor Spadaccini** thanked Attorney Naab for his service on behalf of the Board of Directors. All appreciated his legal expertise and perspective as a former member of the Board of Directors.

**General Manager Shanley** echoed Mr. Spadaccini's comments on behalf of Town staff; his perspective is superb and extremely helpful.

**Director Zingler** asked that Mr. Shanley schedule budget workshops at the Lincoln Center or another facility conducive to televising workshops when making the schedule. He would also like to see policy meetings televised.

**Secretary O'Neill** would like the reestablishment of the Joint Schools Committee put on a future agenda. Members of the Board of Directors, the Board of Education and the Building Commission made up the previous committee. Mr. Shanley asked if she would forward specifics of committee make up to him and she answered in the affirmative.

**Secretary O'Neill** asked for a report on hiring/retiring/attrition factors specific to Police, Fire, and Paramedic staffing.

**Director Zingler** noticed the Manchester Road Race banner is not up yet and asked if there is a plan for it to go up. Mr. Shanley will check into it.

**Deputy Mayor Diana** wondered whether the new unified Board of Directors would like to consider volunteering as a group at MACC or another local charity. He agreed the Manchester Road Race banner should be up and will look into it.

**Mayor Spadaccini** thinks it is a fantastic idea for the Board members to volunteer together at a local charity. He suggested Town staff make an overture and facilitate this effort. Mr. Spadaccini wished everyone a Happy Thanksgiving and thanked fellow Board members for an efficient meeting.

14. **ADJOURNMENT.**

The meeting was adjourned until the December 1, 2009 Regular Meeting of the Board of Directors at 7:00 p.m. in the Lincoln Center Hearing Room.

**Deputy Mayor Diana moved and Director Tweedie seconded the motion.**

**Nine Voted in Favor**

**Adjournment:** 9:36 p.m.

gem

**APPROVED:**

**ATTEST:**

---

**Secretary, Manchester Board of Directors**