

Town of Manchester Aquifer Protection Area Registration Form

This registration form is for registering regulated activities in Aquifer Protection Areas in accordance with Section 8 of the Town of Manchester Aquifer Protection Area Regulations.

Please complete this form to ensure the proper handling of your registration. Print or type unless otherwise noted. You must submit the registration fee along with this form.

Part I: Registrant Information

<p>1. Fill in the name of the registrant(s) _____</p> <p>Name of Registrant: _____</p> <p>Mailing Address: _____</p> <p>City/Town: _____ State: _____ Zip Code: _____</p> <p>Business Phone: _____ Ext. _____ Fax: _____</p> <p>E-mail address: _____</p> <p>Registrant's interest in property or facility at which the regulated activity is located: (check all that apply)</p> <p><input type="checkbox"/> site owner <input type="checkbox"/> option holder <input type="checkbox"/> lessee <input type="checkbox"/> facility owner</p> <p><input type="checkbox"/> easement holder <input type="checkbox"/> operator <input type="checkbox"/> other (specify): _____</p> <p>Name of Company: _____</p> <p><input type="checkbox"/> Check here if there are co-registrants. If so, label and attach additional sheet(s) to this sheet with the required information.</p>
<p>2. List primary contact for departmental correspondence and inquiries, if different than the registrant.</p> <p>Name: _____</p> <p>Mailing Address: _____</p> <p>City/Town: _____ State: _____ Zip Code: _____</p> <p>Business Phone: _____ Ext. _____ Fax: _____</p> <p>Contact Person: _____ Title: _____</p> <p>E-mail address: _____</p>
<p>3. List attorney or other representative, if applicable:</p> <p>Firm Name: _____</p> <p>Mailing Address: _____</p> <p>City/Town: _____ State: _____ Zip Code: _____</p> <p>Business Phone: _____ Ext. _____ Fax: _____</p> <p>Attorney: _____</p>
<p>4. Facility Operator, if different than the registrant:</p> <p>Name: _____</p> <p>Mailing Address: _____</p>

City/Town: _____ State: _____ Zip Code: _____
Business Phone: _____ Ext. _____ Fax: _____
Contact Person: _____ Title: _____

5. Facility Owner, if different than the registrant:

Name: _____
Mailing Address: _____
City/Town: _____ State: _____ Zip Code: _____
Business Phone: _____ Ext. _____ Fax: _____
Contact Person: _____ Title: _____

6. List any engineer(s) or other consultant(s) employed or retained to assist in preparing the registration or in designing or constructing the activity.

Name: _____
Mailing Address: _____
City/Town: _____ State: _____ Zip Code: _____
Business Phone: _____ Ext. _____ Fax: _____
Contact Person: _____ Title: _____
Service Provided: _____

Check here if additional sheets are necessary, and label and attach them to this sheet.

Part II: Regulated Facilities

1. Name of facility, if applicable: _____
Street Address: _____
2. From the following list, check all regulated activities being conducted at your facility.
3. Regulated Activity: For a full description of each regulated activity see Section 2 of the Aquifer Protection Area Regulations.
 - (A) Underground storage or transmission of oil or petroleum, except for (i) a tank that contains number two (2) fuel oil and is located more than five (500) hundred feet from a public supply well or (ii) underground electrical facilities such as transformers, breakers, or cables containing oil for cooling or insulation purposes which are owned and operated by a public service company.
 - (B) Oil or petroleum dispensing for the purpose of retail, wholesale or fleet use
 - (C) On-site storage of hazardous materials for the purpose of wholesale sale
 - (D) Repair or maintenance of vehicles or internal combustion engines of vehicles
 - (E) Salvage operations of metal or vehicle parts
 - (F) Wastewater discharges to ground water other than domestic sewage and stormwater, except for discharges that have received a permit from the DEP Commissioner pursuant to 22a-430 of the Connecticut General Statutes: (i) a pump and treat system for ground water remediation, (ii) a potable water treatment system, (iii) heat pump system, (iv) non-contact cooling water system, (v) swimming pools
 - (G) Car or truck washing (unsewered)

- (H) Production or refining of chemicals
- (I) Clothes or cloth cleaning service (dry cleaner)
- (J) Industrial laundry service (unsewered)
- (K) Generation of electrical power by means of fossil fuels (power plants), except for (i) generation of electrical power by an emergency engine as defined by 22a-174-22(a)(2) of the Regulations of Connecticut State Agencies, or (ii) generation of electrical power by means of natural gas or propane
- (L) Production of electronic boards, electrical components, or other electrical equipment
- (M) Embalming or crematory services (unsewered)
- (N) Furniture stripping operations
- (O) Furniture finishing operations
- (P) Storage, treatment or disposal of hazardous waste under a RCRA permit
- (Q) Biological or chemical testing, analysis or research (unsewered)
- (R) Pest control services
- (S) Photographic finishing (unsewered)
- (T) Production or fabrication of metal products
- (U) Printing, plate making, lithography, photoengraving, or gravure
- (V) Accumulation or storage of waste oil, anti-freeze or spent lead-acid batteries (recycling facility under a state DEP General Permit)
- (W) Production of rubber, resin cements, elastomers or plastic
- (X) Storage of de-icing chemicals
- (Y) Accumulation, storage, handling, recycling, disposal, reduction, processing, burning, transfer or composting of solid waste (under a state DEP permit; a solid waste facility, landfill, transfer station, composting facility, processing center) except for a potable water treatment sludge disposal area
- (Z) Dying, coating or printing of textiles, or tanning or finishing of leather
- (AA) Production of wood veneer, plywood, reconstituted wood or pressure-treated wood
- (BB) Pulp production processes

Part III: Best Management Practices

The registrant and operator, if different from the registrant, must certify that the facility is in compliance with all the best management practices set forth in Section 12 of the Aquifer Protection Area Regulations. The registrant and the operator, if different from the registrant, must sign this part. A registration will be considered incomplete unless the required signatures are provided.

For a full description of Best Management Practices (BMP's) for regulated activities, see Section 12 of the Aquifer Protection Area Regulations.

"I certify that the subject facility is in compliance with all the best management practices set forth in Section 12 of the Aquifer Protection Area Regulations. I have checked the box by each of the following statements as verification that the subject facility is in compliance with all applicable best management practices."

- Storage of hazardous materials above ground is in compliance with all provisions of Section 12(a)(1) of the Aquifer Protection Area Regulations.

- The number of underground storage tanks used to store hazardous materials shall not increase in accordance with Section 12(a)(2) of the Aquifer Protection Area Regulations.
- Replacement of any underground storage tanks used to store hazardous materials shall take place in accordance with all provisions of Section 12(a)(3) of the Aquifer Protection Area Regulations.
- Devices for release of wastewaters to the ground shall not be used except in accordance with Section 12(a)(4) of the Aquifer Protection Area Regulations.
- A Materials Management Plan has been developed in accordance with Section 12(a)(5) of the Aquifer Protection Area Regulations and will be implemented upon issuance of a registration.

Signature of Registrant

Date

Name of Registrant (print or type)

Title (if applicable)

Signature of Operator (if different than above)

Date

Name of Operator (print or type)

Title (if applicable)

Part IV: Registrant Certification

The registrant *and* the individual(s) responsible for actually preparing the registration must sign this part. A registration will be considered incomplete unless all required signatures are provided.

"I have personally examined and am familiar with the information submitted in this document and all attachments, and I certify, based on reasonable investigation, including my inquiry of the individuals responsible for obtaining the information, the submitted information is true, accurate and complete to the best of my knowledge and belief.

I understand that any false statement made in the submitted information is punishable as a criminal offense, under Section 53a-157b of the General Statutes and any other applicable law.

I understand that the agency or its duly authorized agent may make regular inspections of the facility and associated property, except a private residence, at reasonable hours.

I certify that this application is on complete and accurate forms as prescribed by the Agency without alteration of the text."

Signature of Registrant

Date

Name of Registrant (print or type)

Title (if applicable)

Signature of Preparer (if different than above)

Date

Name of Preparer (print or type)

Title (if applicable)

- Check here if additional signatures are required. If so, please reproduce this sheet and attach signed copies to this sheet.

Part V: Supporting Documents

When deemed necessary to protect the public supply well the Agency may require by written notice, any registrant to submit for review and written approval a storm water management plan (SWMP) and/or the materials management plan (MMP) prepared in accordance with the Aquifer Protection Area Regulations. If so required, the SWMP and/or MMP shall be implemented by the registrant immediately upon its approval.

Fee Information

A registration fee shall be submitted with the registration form. A registration shall not be deemed complete and no activity will be authorized by this registration unless the registration fee has been paid in full. The fee shall be non-refundable and shall be paid by check or money order to the Town of Manchester. The registration fees shall be based on the following schedule:

Registration Fee Schedule		
Facility Size		
Small (< 1 acre)	Medium (1-5 acres)	Large (>5 acres)
\$100	\$200	\$300

Please submit the Registration Form, Fee, and all Supporting Documents to:

Town of Manchester
Planning Department
494 Main Street
P.O. Box 191
Manchester, CT 06045-0191

A copy of this registration shall be mailed by the Planning Department to the following:

- Commissioner of the Department of Environmental Protection,
- Commissioner of Public Health, and
- The Town of Manchester Water & Sewer Department.

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