

**PERMANENT MEMORIAL DAY COMMITTEE  
TOWN of MANCHESTER**

**VEHICLE REGULATIONS**

I. PURPOSE: The purpose of this regulation is to establish the procedure for participating organization to request the use of vehicles in the Memorial Day Procession. And to prescribe the requirements that must be met to be authorized to have a vehicle in the procession.

II. CATEGORIES OF VEHICLES: The Permanent Memorial Day Committee (PMDC) will determine how each participating organization is categorized for the Memorial Day Procession. For the purposes of this regulation all vehicles will be categorized as follows:

1. PMDC VEHICLES: These are the vehicles that the Committee arranges for to transport participating Veterans who are physically unable to march the procession route.
2. OFFICIAL USE VEHICLES: These are the vehicles operated by official local, state, and military organizations. They include but are not limited to Police Vehicles, Fire Trucks, Ambulances, National Guard and Civil Air Patrol vehicles. These vehicles generally have official markings identifying the owner/operating agency.
3. VETERANS/PATRIOTIC ORGANIZATIONS VEHICLES: These are vehicles owned/maintained by either the respective organization or by a member of that organization. They include but are not limited to the, American Legion, Veterans of Foreign Wars, Disabled American Veterans, Marine Corps League, Vietnam Veterans of America, Daughters of the American Revolution, and Army & Navy Club of Manchester.
4. CIVIC ORGANIZATIONS VEHICLES: These are the vehicles owned/maintained by either the respective organization or a member of that organization. They include but are not limited to the, Masons, Elks, and Knights of Columbus, and Church Groups.

III. GENERAL REQUIREMENTS AND REGULATIONS:

1. With the exception of Sec. II Para. 2, all authorization requests for vehicles must be solely for the purpose of transporting organization members physically unable to march the procession. All vehicles requested will be of the private passenger sedan type, with seating for no more than six passengers.
2. In accordance with a decision rendered by the Town Attorney, all vehicles must be registered and insured in accordance with state law. A SEPARATE REQUEST WITH COPIES OF PROOF OF REGISTRATION AND INSURANCE MUST BE SUBMITTED FOR EACH VEHICLE (MAKE COPIES OF ATTACHMENT IF NECESSARY). With the exception of PMDC vehicles, Sec. II, Para. 1, above, **the Town of Manchester will not provide insurance for and is not liable for any vehicles owned by participating organizations or private citizens.**
3. Veterans/Patriotic Organization may request as many vehicles as necessary to transport their members with a minimum of two members per vehicle.
4. Civic Organizations are limited to no more than two vehicles.
5. The PMDC will determine the placement of each vehicle in the Memorial Day Procession.
6. All organizations requesting the use of vehicles will submit one Vehicle Request Form, for each vehicle requested, see Attachment #1, to the PMDC not later than May 1<sup>st</sup>.
7. The PMDC will issue a permit to the organization for each vehicle authorized to participate not later than May 15<sup>th</sup>.
8. With the exception of Sec. II, Para. 2, the following types of vehicles are prohibited: Floats, Trucks, Vans, Buses/Mini Buses, Tractors, Antique/Classic Cars, Show/Funny Cars, Motor Cycles, Bicycles, and All Terrain Vehicles.

IV. Requests for exceptions to this regulation will be submitted in writing to the PMDC not later than April 15<sup>th</sup>.